



**MINUTES OF NOVEMBER 18, 2014 REGULAR MEETING OF THE COVINA CITY COUNCIL/SUCCESSOR AGENCY TO THE COVINA REDEVELOPMENT AGENCY /COVINA PUBLIC FINANCE AUTHORITY/COVINA HOUSING AUTHORITY HELD IN THE COUNCIL CHAMBER OF CITY HALL, 125 EAST COLLEGE STREET, COVINA, CALIFORNIA**

**CALL TO ORDER**

Mayor Delach called the Council/Agency/Authority meeting to order at 6:37 p.m., with all Council Members present. City Attorney Marco Martinez announced the closed session item. There were no public comments.

**ROLL CALL**

**Council Members Present:** ALLEN, DELACH, KING, MARQUEZ, STAPLETON

**Council Members Absent:** NONE

**Elected Members Present:** COBBETT, WALCZAK

**Staff Members Present:** City Manager Parrish, City Attorney Martinez, Parks & Recreation and Library Services Director Hall-McGrade, Police Chief Raney, Human Resources Director Arroyo, Finance Director De Alwis, Assistant to the City Manager Brancheau, Interim Community Development Director Fong, Environmental Services Manager Castro, Police Captain Webster, Police Sergeant Peterson, Finance Manager Pacheco, Finance Manager Cole, Senior Management Analyst Smith, Community Relations Supervisor Hynes, Community Resources Specialist Krone, Sr. Housing and CDBG Economic Development Manager Gasser, City Planner Carter, Electronic Resource Analyst Kadir, Chief Deputy City Clerk LaCroix

**AGENDA POSTING DECLARATION**

The Chief Deputy City Clerk of the City of Covina hereby declares the Council/Agency/Authority agenda for the November 18, 2014 meeting was posted on November 13, 2014 near the front entrance of City Hall, 125 East College Street, Covina, in accordance with §54954.2(a) of the California Government Code.

**CLOSED SESSION**

A. G.C. §54957 – PUBLIC EMPLOYEE PERFORMANCE EVALUATION

Title: City Manager

**RECONVENE THE MEETING**

The City Council/Successor Agency to the Covina Redevelopment Agency/Public Finance Authority/Housing Authority meeting reconvened at 7:30 p.m.

City Attorney Marco Martinez announced that the City Council/Agency/Authority met in closed session with all Council Members present. There is no reportable action related to item A.

## **PLEDGE OF ALLEGIANCE**

Council Member Marquez led the pledge of allegiance.

## **INVOCATION**

Covina Police Chaplain Dave Truax gave the invocation.

## **PRESENTATIONS**

Mayor Delach extended an invitation to Jeff Hynes, President and CEO of Composites Horizons, Inc., (CHI) to the lectern. Mr. Hynes provided highlights of CHI, a division of AIP Aerospace, discussing their fabrication of advanced composite structures for the aerospace industry. Mr. Hynes mentioned his company having employee growth over the next four years.

Mayor Delach along with Council Member Stapleton acknowledged and distributed certificates of recognition to the over 150 volunteers, 22 event sponsors who assisted in making the Vietnam Memorial Moving Wall visit to Covina a memorable experience.

## **PUBLIC COMMENTS**

Susan Nash-Barboza, Covina resident, remarked on the centennial anniversary celebration of the Covina Chapter Daughters of the American Revolution (DAR) held this past Saturday.

Ms. Nash-Barboza spoke about a Code Enforcement compliance notice she received regarding the height of a privacy hedge on her property. She advised the hedge has been on her property for 18 years, with no previous complaints or accidents. Ms. Nash-Barboza requested that City Council Members come to her property and view the hedge.

Leonard Wayne Rose, Jr., La Puente resident, reminded everyone of Covina Assembly of God Church Community Christmas event on Saturday, December 13, 2014. Mr. Rose spoke about the importance of spreading gospel everywhere and to know that Jesus is our Lord and Savior.

## **MAYOR'S INTERGOVERNMENTAL AGENCIES APPOINTMENTS REPORT**

None.

## **COUNCIL/AGENCY/AUTHORITY COMMENTS**

Council Member Marquez thanked Council Member Stapleton and staff for their work on the Vietnam Memorial Moving Wall. He expressed his excitement that students were able to view the replica Memorial Wall, as some may not have an opportunity to visit the Memorial Wall in Washington D.C.

Mayor Pro Tem King provided his congratulations to the Covina Chapter of the Daughters of the American Revolution for their 100 years of service to the community and region. He recounted the magnificent job honoring veterans at the Vietnam Memorial Moving Wall and the Field of Valor. Mayor Pro Tem King announced Covina has a new Chevrolet dealership and a new restaurant, Brew and Meatball Company, in the Downtown area.

Council Member Stapleton summarized his awe in the willingness of the community to support causes and willingness to volunteer their time. He requested to adjourn in memory of his sister, Maureen D. Stanley and community member, Leon "Gunny" Lee Burns, recipient of the Navy Star Bronze Cross. Council Member Stapleton wished the community a happy Thanksgiving.

Council Member Allen echoed the comments about the great sense of community and volunteerism. He wished everyone a happy Thanksgiving. Council Member Allen commented that his hat is off to the Citrus Valley Health Partners Inter-Community Hospital campus for being rated in the top 39 hospitals for stroke and cardiac care.

Mayor Delach announced the following "hold the date" events:

- Covina 25th annual Tree Lighting Ceremony at Heritage Plaza on Saturday, November 22, 2014, 6:00 p.m.
- Annual Covina Cares Project, hosted by Covina Rotary, with a donation box inside of City Hall that will accept food and toys for local families
- *Small Business Saturday*, remember to shop local in Covina on Saturday, November 29, 2014
- 64th annual Covina Christmas Parade, *The Magic of Christmas* on Saturday, December 6, 2014 at 6:30 p.m., with the parade commencing on Citrus Avenue
- Covina Concert Band hosting a free Christmas Concert at First Presbyterian Church on Sunday, December 14, 2014, at 3:00 p.m.

### **CITY MANAGER COMMENTS**

City Manager Daryl Parrish referred to Consent Calendar item CC7 and noted an adjustment to the staff report. The location of the homeless count states the community room at the Covina Public Library; however, the count will be at the Joslyn Center. All additional information remains the same.

### **CONSENT CALENDAR**

- CC 1.** City Council approved the minutes from the November 7, 2014 regular meeting of the City Council/Successor Agency to the Covina Redevelopment Agency/Public Finance Authority/Housing Authority.
- CC 2.** City Council received and filed payment of demands in the amount of \$4,463,846.81.
- CC 3.** Successor Agency to the Covina Redevelopment Agency received and filed payment of demands in the amount of \$93,715.38.
- CC 4.** City Council received and filed the Public Works Monthly Activity Report.
- CC 5.** City Council adopted **Resolution No. 14-7307**, authorizing purchasing of equipment for the Covina Police Communications Division as permitted by State funding policy and the State of California's Master Purchase Agreement (MPA).

- CC 6.** City Council/Successor Agency/Housing authorized application for the Continuum of Care (CoC) Program grant, through the Los Angeles Homeless Services Authority (LAHSA) for supportive services, operation and administration of the McGill House in Fiscal Year 2015-2016 and adopted **City Resolution No. 14-7304**, authorizing application for funds through the Los Angeles Continuum of Care 2014 SuperNOFA; adopted **Agency Resolution No. 14-028**, supporting the City's application for funds through the Los Angeles Continuum of Care 2014 SuperNOFA; and adopted **Authority Resolution No. 14-003**, supporting the City's application for funds through the Los Angeles Continuum of Care 2014 SuperNOFA.
- CC 7.** City Council approved a Memorandum of Understanding with the Los Angeles Homeless Service Authority for the consideration of participation in the 2015 Greater Los Angeles Homeless Count Opt-In Program and authorized the City Manager or his designee to sign related documents.
- CC 8.** City Council made a determination of satisfaction of Note and program requirements and terms for the program participants of the Community Development Block Grant (CDBG) Special Economic Development Program; and authorized the City Manager or his designee to execute related documents.
- CC 9.** City Council adopted **Resolution No. 14-7305**, approving up to \$3,000 of City contingency funds for installation and storage of holiday banners to be placed throughout the City.
- CC10.** City Council adopted **Resolution No. 14-7306**, adopting a City of Covina Fraud Detection Policy.
- CC11.** City Council approved a Right of Entry and Parking Lease Agreement with Sage Automotive and authorized the City Manager to execute said agreement.

On a motion made by Mayor Pro Tem King, seconded by Council Member Stapleton, the City Council approved Consent Calendar items CC1 through CC11, noting an update to the meeting location at Joslyn Center for Consent Calendar item CC7.

***Motion approved the Consent Calendar items CC1 through CC11 as follows:***

**AYES: ALLEN, DELACH, KING, MARQUEZ, STAPLETON**  
**NOES: NONE**  
**ABSTAIN: NONE**  
**ABSENT: NONE**

## **PUBLIC HEARING**

**PH 1.** Public hearing was before City Council to consider public testimony to adopt a resolution approving Covina's Local Development Report for Los Angeles County's Congestion Management Program (CMP).

City Manager Daryl Parrish gave a brief report of the item before City Council.

At 9:01 p.m., Mayor Delach opened the public hearing. There was no public comment.

At 9:01 p.m., Mayor Delach, closed the public hearing.

On a motion made by Council Member Stapleton, seconded by Mayor Pro Tem King, the City Council adopted **Resolution No. 14-7302**, finding the City to be in conformance with the Congestion Management Program (CMP) and adopting the CMP Local Development Report, in accordance with California Government Code Section 64089.

***Motion carried thereby adopting Resolution No. 14-7302 as follows:***

**AYES: ALLEN, DELACH, KING, MARQUEZ, STAPLETON**  
**NOES: NONE**  
**ABSTAIN: NONE**  
**ABSENT: NONE**

### **NEW BUSINESS**

**NB1.** City Council to consider the proposal to amend the Zoning Ordinance to allow food truck vendors on private property and amend the Planned Community Development Overlay to allow food truck vendors for property located at 692 Arrow-Grand Circle.

City Manager Daryl Parrish gave a brief report of the item before City Council.

Interim Community Development Director Fong explained the importance of meeting parking requirements and truck placement. Staff would advertise for the Planning Commission public hearing and return before City Council.

On a motion made by Mayor Pro Tem King, seconded by Council Member Stapleton, the City Council directed staff to initiate a Zoning Ordinance Amendment that will add provisions regarding the operation of food truck vendors on private property; and initiate a Planned Community Development Amendment (PCD79-001) to allow food truck vendors for Alosta Brewery located at 692 Arrow-Grand Circle, Covina.

***Motion carried to direct staff to initiate a Zoning Ordinance Amendment and a Planned Community Development Amendment as follow:***

**AYES: ALLEN, DELACH, KING, MARQUEZ, STAPLETON**  
**NOES: NONE**  
**ABSTAIN: NONE**  
**ABSENT: NONE**

**NB 2.** City Council to approve use of funds from the Community Development Block Grant (CDBG) 2014-2015 funding allocation through the Special Economic Development Program for M. Mercy Moreno, doing business as Oh Sweet Mercy, located at 225 N. Citrus Avenue, Covina.

City Manager Daryl Parrish gave a brief report of the item for Council consideration.

Following a brief discussion and on a motion made by Council Member Allen, seconded by Mayor Pro Tem King, the City Council approved the Community Development Block Grant of \$50,000, between the City of Covina and M. Mercy Moreno, dba, Oh Sweet Mercy, contingent upon execution of a Guarantee of Note by the owner, and in compliance with other requirements, and authorize the City Manager or his designee to execute the documents necessary to complete the grant/loan transactions when all conditions are met.

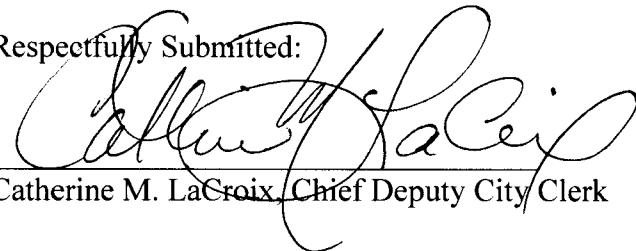
*Motion carried to approve New Business item NB2 as follows:*

**AYES: ALLEN, DELACH, KING, MARQUEZ**  
**NOES: STAPLETON**  
**ABSTAIN: NONE**  
**ABSENT: NONE**

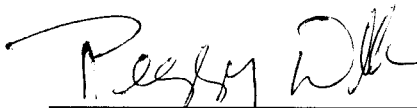
### **ADJOURNMENT**

At 9:11 p.m., the Covina City Council/Successor Agency to the Covina Redevelopment Agency/Covina Public Finance Authority/Covina Housing Authority adjourned in memory of Maureen D. Stanley and Leon "Gunny" Lee Burns, to a special joint meeting with the Planning Commission, **Thursday, November 20, 2014**, at 6:00 p.m., in the Council Chamber, 125 East College Street, Covina, California 91723. The City Council/Successor Agency to the Covina Redevelopment Agency/Covina Public Finance Authority/Covina Housing Authority will meet at its next regular meeting, **Tuesday, December 2, 2014**, at 6:30 p.m., for closed session and 7:30 p.m., for open session in the Council Chamber, 125 East College Street, Covina, California, 91723.

Respectfully Submitted:

  
Catherine M. LaCroix, Chief Deputy City Clerk

Approved this 2nd day of December 2014:

  
Peggy Delach, Mayor/Chairperson